



EMPLOYMENT APPLICATION

EQUAL OPPORTUNITY INFORMATION

Wayne Electric Co., Inc. policy prohibits discrimination based on race, sex, color, creed, national origin, age, or disability. The information below will in no way affect you as an applicant.

Personal Information

Date of Application: _____

Name: _____
Last First Middle

Address: _____
Street (Apt) City/State Zip

Alternate Address: _____
Street City/State Zip

Contact Information: _____
Home Telephone Cellphone Email

How did you learn about our company? _____

Position Sought: _____ Available Start Date: _____

Desired Pay Range: _____ Are you currently employed? _____

Are you a citizen of the USA? Yes____ No____
If No, are you authorized to work in the USA? Yes____ No____

Have you ever worked for this company? Yes____ No____
If Yes, When? _____

Have you ever been convicted of a felony? Yes____ No____



Education

	Name and Location	Did you graduate? What degree did you earn?	Major
High School			
College or University			
Specialized Training, Trade School, Other			

Please list your areas of highest proficiency, special skills, or other items that may contribute to your abilities to perform the above-mentioned position. Please include knowledge of operating construction equipment.

What languages can you speak? _____

Do you have a current Driver's License? Yes ___ No ___

Driver's License Number: _____ State: _____



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Previous Experience

Please list beginning from most recent, or current, place of employment. If more room is needed, please use the back of the page.

Dates Employed	Company Name	Location
Position	Person to Contact	Phone Number and Email

Job notes, tasks performed, and reason for leaving:

Dates Employed	Company Name	Location
Position	Person to Contact	Phone Number and Email

Job notes, tasks performed, and reason for leaving:



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Previous Experience (Cont.)

Dates Employed	Company Name	Location
Position	Person to Contact	Phone Number and Email

Job notes, tasks performed, and reason for leaving:

Dates Employed	Company Name	Location
Position	Person to Contact	Phone Number and Email

Job notes, tasks performed, and reason for leaving:



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References

Reference 1

Name: _____

Phone Number: _____

Email Address: _____

Relation: _____

Reference 2

Name: _____

Phone Number: _____

Email Address: _____

Relation: _____

Reference 3

Name: _____

Phone Number: _____

Email Address: _____

Relation: _____

Reference 4

Name: _____

Phone Number: _____

Email Address: _____

Relation: _____



Employment-At-Will

North Carolina is an Employment at Will state, which simply means that unless there is a specific law to protect employees or there is an employment contract providing otherwise, then an employer can treat its employees as it sees fit (including the assignment of demeaning tasks) and the employer can discharge an employee at the will of the employer for any reason or no reason at all. It also is up to each employer to decide if its employees may see their own personal file or not.

The most common protected categories are those that protect an employee’s civil rights based on age, race, sex, religion, national origin, color, disability (including the Americans with Disability Act (ADA), or pregnancy.

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I certify that I have given true, accurate, and complete information on this form to the best of my knowledge. In the event confirmation is needed in connection with my work, I authorize educational institutions, associations, registration and licensing boards, and others to furnish details available concerning my qualifications. I authorize investigation of all statements made in this application and understand that false information or documentation, or a failure to disclose relevant information may be grounds for rejection of my application, disciplinary action or dismissal if I am employed. I further understand that dismissal upon employment shall be mandatory if fraudulent disclosures are given to meet position qualifications (Authority: G.S. 126-30, G.S. 14-122.1).

By signing this application, I also agree to allow WEC to obtain a background check and a copy of my driving record. WEC may also contact any current and former employers listed on this application. My signature also signifies that I agree to submit to a drug test. I understand that failure of this drug test could affect my application for employment.

Signature of Applicant

Date